

*The Mission of LARL
is to link people and communities
to resources and experiences
for learning and enrichment.*

**LARL BOARD OF TRUSTEES
EXECUTIVE COMMITTEE MEETING
MINUTES**

A meeting of the Lake Agassiz Regional Library (LARL) Executive Committee was held on Thursday, August 17, 2006 at the Moorhead Branch. President Perry called the meeting to order at 5:30 p.m.

Executive Committee Members Present: Eid, Kolke, Melby, Perry (Chair), Saar.

Executive Committee Members Absent: Ellingson, Swanson.

Others Present: Fredette, Stroh.

PUBLIC INPUT. None.

APPROVAL OF AGENDA/MINUTES

(Eid/Saar) Moved to approve the Agenda as presented. MCU.

(Kolke/Melby) Moved to approve the July 20, 2006 Executive Committee Meeting Minutes as presented. MCU.

FINANCIAL REPORT

LARL has been notified that the health insurance rate increase for 2007 will be 2.3%. This is much lower than the forecasted increase of 10% on the preliminary budget. There will also be no increase in the deductible for 2007.

Payments received in July include \$22,939.37 for the Regional Library Telecom Aid Grant and \$3,195 for PERA Rate Increase Aid. Payments received so far in August include \$15,000 for the FY05 LSTA Delivery Grant and \$52,605.63 for the Regional Library Basic System Support Grant.

State Library Services has recently distributed the 2007 Maintenance of Effort (MOE) amounts. This is the minimum required by law for a system to continue to receive state and federal aid. For 2007 there are three counties whose MOE amount is greater than their LARL budget request. Becker County's MOE is \$22,374 more than our request, Clearwater County's MOE is \$5,563 more than our request, and Mahnommen County's MOE is \$944 more than our request. The original budget request
(over)

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sent to the signatories stated that their request was for the amount stated, or the State MOE amount, whichever is greater. A courtesy reminder will be sent to these three counties.

DIRECTOR'S REPORT

Ann Eveslage began August 1st as LARL's new Human Resources Director. One of her first tasks was to review our current policies. She has drafted four standard policies that LARL currently does not have: EEOC Policy Statement, ADA Policy, Drug-Free Workplace Policy, and Workplace Violence Prevention Policy.

(Eid/Saar) Moved for the approval and adoption of the EEOC Policy Statement, ADA Policy, Drug-Free Workplace, and Workplace Violence Prevention Policy as drafted by LARL Administration and legal counsel. MCU

The community of Frazee came up with two possible locations for a LINK site in their community: in the old school administrative building or in a retail building downtown. A Site Review Committee made up of LARL employees, LARL Board President Perry, and former LARL Board member Paul Bursik, toured the two sites this week to determine if they were suitable for a LINK Site. It is anticipated that a LINK Site will open in Frazee by the end of October.

The Barnesville Library of the Future project is still moving along. They were able to bring in a library consultant to do a preliminary assessment of the space and service needs of the Barnesville Library now and into the future. The next meeting is set for August 31st.

Fredette presented a draft statement showing support for increasing the Regional Public Library System Basic Support appropriation during the 2007 legislative sessions. These statements would be sent to our signatories asking them to formally adopt the statement to show their support for raising this appropriation.

(Melby/Kolke) Moved to authorize the Regional Library Director to send the statement showing support for increasing the Regional Public Library System Basic Support appropriation to our signatory cities and counties for adoption. MCU

PRESIDENT'S REPORT

None.

OTHER

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Two new representatives from LARL need to be appointed to the Northern Lights Library Network (NLLN) Board. Fredette has spoken to former LARL Board members Stan Iverson and Paul Bursik. Both are willing to serve a 2-year term on the NLLN Board.

(Kolke/Melby) Moved to appoint Paul Bursik and Stan Iverson to 2-year terms, representing LARL, on the Northern Lights Library Network Board, July 2006-June 2008. MCU

The meeting adjourned at 6:25 p.m.

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