

*The Mission of Lake Agassiz Regional Library  
is to share resources  
in order to provide access to quality library services  
that meet lifelong learning needs,  
and enrich the lives of those we serve.*

**LARL BOARD OF TRUSTEES  
FULL BOARD MEETING  
MINUTES**

**A meeting of the Lake Agassiz Regional Library Full Board was held on Thursday, May 18, 2006 at the Fertile Branch. Vice-President Eid called the meeting to order at 5:35 p.m.**

**Board Members Present:** Eid, Ellingson, Gunderson, Hovdenes, Jacobson, Kolke, K. Larson, Lindgren, Melby, Saar.

**Board Members Absent:** Bock, Brunsvold, Conzemius, Dufault, Hintermeyer, Hooper, Kochmann, M. Larson, Mooney, Nelson, Perry, Sauvegeau, Swanson.

**Others Present:** Fredette, Suzanne Miller (MN State Librarian), Randy Stefanson (LARL's legal counsel), Stroh.

**PUBLIC INPUT.**

None.

**APPROVAL OF AGENDA.**

Due to lack of a quorum, the agenda was not approved.

**MINUTES OF THE MARCH 16, 2006 FULL BOARD MEETING.**

Due to lack of quorum, the Minutes were not approved.

**INTRODUCTION OF LINDA BLACK, FERTILE BRANCH LIBRARIAN.**

Fredette introduced Fertile Branch Librarian, Linda Black, to the Board and acknowledged the good work she does representing LARL to the community. Black has been the Branch Librarian at Fertile since 1992 and gave a summary of Branch activities.

**WELCOME TO SUZANNE MILLER, MN STATE LIBRARIAN.**

Fredette introduced State Librarian Suzanne Miller to the LARL Board. Miller, who has been the MN State Librarian for the past two years, gave a summary of some of the activities going on at the state level including the re-organization of her department and information on the legislative session as it pertains to public libraries.

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## **Minutes of the May 18, 2006 Full Board Meeting – Page 2.**

### **EXECUTIVE SESSION**

Randy Stefanson, LARL's legal counsel, was on site to discuss a personnel matter.

### **FINANCIAL REPORT**

As of April 30<sup>th</sup>, we are one-third of the way through the year. Our general fund revenues are at 21.89% and our general fund expenses are at 28.84% of the budget. Incentives for the Summer Reading Program have been ordered and those expenses will soon be seen under the programming line item.

We have been notified by Clearwater County that they have decided to meet the LARL Board's request for 2006. No budget cuts will take effect, therefore, in Clearwater County. Norman County has not met the 2006 request. Budget cuts approved at the April 5<sup>th</sup> Board Meeting, including a 3-hour per week reduction in open hours at the Ada Branch and reducing delivery from twice to once a week, have been implemented as of May 1<sup>st</sup>.

### **REPORT OF THE FINANCE COMMITTEE**

The Finance Committee reviewed the second draft of the 2007 Preliminary Budget at their meeting prior to this Full Board meeting. The second draft contains four separate budget scenarios. The Finance Committee voted to recommend option number four to the Full Board. This option includes a total request from the Signatories of \$40,000 and a budget shortfall of \$184,678. The Full Board will vote to adopt the 2007 Preliminary Budget at the June meeting.

### **DIRECTOR'S REPORT**

The community of Frazee, a former Mobile Library stop, is interested in starting a LINK site and has been searching for a suitable location.

With input from the LARL Board, staff, and the public, we have come up with a new LARL Mission, Vision, Key Results, and Strategic Focus Areas for the Strategic Plan. Due to a lack of quorum, this will be brought back to the Board in June for a vote.

Suzanne Miller, MN State Librarian, discussed the process a county must go through to leave a library system. There are many steps that must be taken by the county, the system the county belongs to, and the system the county wants to join. The whole process takes approximately two years to complete.

### **BOARD MEMBER REPORTS:**

**Becker County.** (Hovdenes, Kolke, Nelson-absent, Sauvegeau-absent).

The Cormorant LINK is doing well and will be participating in the Summer Reading Program.

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There will be an adult summer reading program this summer at the DL Library. The memoir writing group is going strong and will continue through the summer.

**Breckenridge.** (Conzemius-absent).

None.

**Clay County.** (Brunsvold-absent, Melby, Mooney-absent).

The Barnesville Library of the Future Task Force received quotes, which were higher than expected, for doing renovations to the building.

**Clearwater County.** (Larson).

The Gonvick LINK site is going well and the volunteers are extremely helpful.

**Crookston.** (Lindgren).

The Crookston Library will be getting a new roof.

**Detroit Lakes.** (Hooper-absent).

None.

**City of Mahnomen.** (Kochmann-absent).

None.

**Mahnomen County.** (Eid).

The Mahnomen Branch Librarian has been busy with school visits and visits from the Boys and Girls Club.

**Moorhead** (Bock-absent, Hintermeyer-absent, M. Larson-absent, Saar, Swanson-absent).

Discussions are continuing around a new library building for Moorhead.

**Norman County/Ada** (Gunderson).

None.

**Polk County** (Dufault-absent, Ellingson, Jacobson).

Ellingson visited the Fosston library. It was a great idea to combine the library building with the theater/arts center in Fosston.

**Wilkin County.** (Perry-absent).

None.

**Northern Lights Library Network (NLLN).** (Ellingson, Melby)

The LARL Board needs to appoint new representatives for the NLLN Board as Ellingson and Melby have been on the Board for the maximum term allowed.

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**VICE-PRESIDENT’S REPORT.**

None.

The meeting adjourned at 7:17 p.m.

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