

*The Mission of LARL is to link people and communities
to resources and experiences
for learning and enrichment.*

**LARL BOARD OF TRUSTEES
FULL BOARD MEETING**

Date: **Thursday, June 21, 2007**

Time: **5:30 p.m.**

Meeting Place: **Detroit Lakes Branch**

The LARL van will leave from the south side of the Moorhead Library at 3:15 p.m. (leaving earlier due to Finance Committee Meeting). If you'd like a ride to Detroit Lakes, please contact Annette at the number listed below.

If you're unable to attend this meeting, please phone the toll-free number of LARL's Regional Office at 1-800-247-0449, ext. 120, or locally at (218) 233-3757, ext. 120. This will save us from ordering too much food.

NOTE: You're invited to look around the Detroit Lakes Library before the 5:30 p.m. meeting. Also, Mary Haney and her staff invite Board members to stop in from 2:00-3:00pm for their Summer Library Program: "Is it Pizza?" A nutrition educator from the Minnesota Extension Service will be talking about good nutrition and the kids and she will make fruit pizza.

AGENDA

5:30 1. **CALL TO ORDER** – President Perry
PUBLIC INPUT
APPROVAL OF AGENDA

5:35 2. **INTRODUCTION OF DETROIT LAKES HUB SUPERVISOR, MARY HANEY, AND DETROIT LAKES BRANCH STAFF** – Fredette.

5:40 3. **MINUTES OF THE MAY 17, 2007 FULL BOARD MEETING.**
Enclosed (White)

Recommended Motion: Move to approve the May 17, 2007 Full Board Meeting Minutes as presented.

5:45 4. **FINANCIAL REPORT** – Stroh
Enclosed (Green)

(over)

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- a. Application for State FY08 Regional Library Basic System Support.

Recommended Motion: Move to approve the application for State FY08 Regional Library Basic System Support (RLBSS) Funds.

- 6:00 5. **DIRECTOR'S REPORT** - Fredette
Enclosed (Peach)

- a. MnLINK Server Site Agreement.

Recommended Motion: Authorize the Director to sign the MnLINK Gateway Server Site Agreement with the Minnesota Office of Higher Education for fiscal years 2008-2011.

- 6:10 6. **REPORT OF THE PERSONNEL COMMITTEE** – Perry (Jacobson, Personnel Committee Chair, unable to attend).

- a. Policies:

- Travel Reimbursement Policy (*revised*)
Enclosed. (Purple)

- Bone Marrow and Organ Donation Leave Policy (*new*)
Enclosed. (Lunar Blue)

Recommended Motion: Move to approve the Travel Reimbursement Policy and the Bone Marrow and Organ Donation Leave Policy as reviewed and recommended by the Personnel Committee.

- b. Employee voluntary dental and vision plans.
Enclosed. (Buff and Marble Green)

Recommended Motions: Motion to approve changing dental insurance provider from Brokers National to Spirit Dental effective August 1, 2007.

Motion to approve offering the Avesis Vision Plan as a voluntary vision benefit for LARL benefit eligible employees effective August 1, 2007.

- c. Evaluation of the LARL Director
Enclosed. (White w/red)

Recommended Motion: Move to approve the Evaluation of the LARL Director Policy as revised and recommended by the Personnel Committee.

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6:30 **7. REPORT OF THE FINANCE COMMITTEE** – Ellingson, Chair, Finance Committee.

- a. Adopt 2008 Preliminary Budget.
Draft Enclosed. (Martian Green)

Recommended Motion: Move to approve the 2008 Preliminary Budget as reviewed and recommended by the Finance Committee.

- b. LARL Endowment Fund – annual distribution of funds.
Enclosed. (Salmon).

Recommended Motion: Move to reinvest the annual distributions from the F-M Area Foundation into the sub funds (Ada, Crookston, Hawley, & Moorhead) of the LARL Endowment Fund from which they were earned.

6:45 **8. BOARD MEMBER REPORTS:**

Becker County – Paul Bursik, Susan Hovdenes, Barry Nelson, Donna Sauvageau.

Breckenridge – Fawn Alstadt.

Clay County/Barnesville/Hawley – Ben Brunsvold, Merlin Melby, Beth Mooney.

Clearwater County/Bagley – John Chevalier.

Crookston – Frank Lindgren.

Detroit Lakes – Rhoda Hooper.

Mahnomen – Jim Kochmann.

Mahnomen County – Wally Eid.

Moorhead – Ron Bock, John Graves, Mark Hintermeyer, Cynthia Saar, 1 vacancy.

Norman County/Ada – Marvin Gunderson.

Polk County/Climax/Fertile/Fosston/McIntosh – Joan Dufault, Norman Ellingson, Jerry Jacobson.

Wilkin County – Bob Perry.

Northern Lights Library Network – Paul Bursik/Stan Iverson.

7:05 **9. PRESIDENT'S REPORT** – Perry

- a. Administration of the Oath of Office: Bock, Brunsvold, Dufault, Graves, Hintermeyer, Hooper, Melby, Nelson, Perry, Sauvageau.

7:15 **10. ADJOURNMENT.**

(over)

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MISCELLANEOUS INFORMATION ITEMS ENCLOSED:

- a. Public Information Office Monthly Report - May 2007 (Yellow).
- b. Misc. newspaper articles on LARL activities (Birch).
- c. List of Bills – May 2007 (Orchid).
- d. May 2007 Monthly Circulation Statistics/Volunteer Hours (Pink).
- e. Lake Agassiz Regional Library Map (White on legal size paper)
- f. "I Love my Library" User Stories, *Minnesota Library Association Newsletter*, April 16, 2007 (White).
- g. (ALA) letter to U.S. Senators Coleman and Klobuchar and Rep. Peterson (White).
- h. 2007 Summer Branch/LINKS Schedule (Yellow).

UPCOMING MEETINGS/EVENTS

2007 Summer Reading Program - "Go Bananas At Your Library"

Check <http://larl.org/kids/SRP/events.html> for program dates/times

June 21-27, 2007

American Library Association Annual Conference
Washington, D.C.

Wednesday, July 4, 2007

Independence Day

All LARL Branches, LINK Sites and the Regional Office Closed

July 11-Sept. 9

Sesquicentennial Banner at LARL Branches:

Ada, Barnesville, Breckenridge, Crookston, Detroit Lakes, Fosston, Hawley, and Moorhead.

Thursday, July 19, 2007

5:30 p.m.

Executive Board Meeting

Moorhead Branch

August 6-10, 2007

Schiffelly Puppets @ LARL branches

Check local branch information for date/time.

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Thursday, August 16, 2007
5:30 p.m.
Executive Board Meeting
Moorhead Branch

Monday, September 3, 2007
Labor Day
All LARL Branches, LINK Sites, and the Regional Office closed.

Saturday & Sunday, September 8 & 9
First Saturday/Sunday of Branch School Year Schedule.

Friday, September 14, 2007 (time not set)
LINK Site Get-Together
Cormorant LINK Site

Thursday, September 20, 2007
5:30 p.m.
Full Board Meeting
Moorhead Branch

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