

*The Mission of LARL is to link people and communities
to resources and experiences
for learning and enrichment.*

**LARL BOARD OF TRUSTEES
FULL BOARD MEETING**

Date: **Thursday, Sept. 20, 2007**

Time: **5:30 p.m.**

Meeting Place: **Moorhead Branch**

If you're unable to attend this meeting, please phone the toll-free number of LARL's Regional Office at 1-800-247-0449, ext. 120, or locally at (218) 233-3757, ext. 120. This will save us from ordering too much food.

AGENDA

5:30 1. **CALL TO ORDER** – Vice-President Eid.
PUBLIC INPUT
APPROVAL OF AGENDA

5:35 2. **MINUTES OF THE JUNE 21, 2007 FULL BOARD MEETING.**
Enclosed (White)

Recommended Motion: Move to approve the June 21, 2007 Full Board Meeting Minutes as presented.

5:40 3. **FINANCIAL REPORT** – Stroh
Enclosed (Green)

a. Report of Results Accomplished, FY07 RLBSS.

Recommended Motion: Move to authorize the Regional Library Director and staff to submit the Report of Results Accomplished for the FY07 Regional Library Basic System Support (RLBSS) Grant.

5:50 4. **DIRECTOR'S REPORT** - Fredette
Enclosed (Peach)

a. All Staff Day, Oct. 8th, at Courtyard by Marriott in Moorhead.

b. 2008 Holidays & Closings.
Enclosed. (Cherry)

Recommended Motion: Move to approve the 2008 Holidays & Closings schedule as presented.

(over)

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- c. LARL Strategic Plan: Annual Update on Strategic Focus Areas.
Enclosed. (White)
 - 1. Explore and utilize emerging technologies.
Lead: Connie Bensen, Crookston Hub Supervisor.
 - 2. Enhance library services, programs, and resources to align with customer needs.
Lead: Liz Lynch, Public Services Supervisor, Moorhead.
 - 3. Increase awareness of all the library has to offer.
Lead: Rose Montplaisir, Public Information Officer.
 - 4. Assure that customer-focused and streamlined processes are in place.
Lead: Helen Goodin, Collection Development Librarian.
- d. *Go Bananas At Your Library*. Statistical Results of the 2007 Summer Reading Program – Jeanne Anderson and Liz Lynch, Youth Services Co-Coordinators.
- e. (Revised) Unattended Children Policy.
Enclosed. (Pink)

Recommended Motion: Move to approve the revised Unattended Children Policy as reviewed and recommended by the LARL Coordinating Team.

6:30 5. **REPORT OF THE FINANCE COMMITTEE** – Ellingson, Chair, Finance Committee.

- a. Auditing services.

Recommended Motion: Move to authorize the Regional Library Director and Finance Officer to enter into an agreement with Eide Bailly, LLC, for auditing services, 2007-2009, as reviewed and recommended by the Finance Committee.

- b. Mileage Allowance Policy.
Enclosed. (Cherry)

Recommended Motion: Move to approve the revised Mileage Allowance Policy as reviewed and recommended by the Finance Committee.

6:45 6. **BOARD MEMBER REPORTS:**

(continued on next page)

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- Becker County** – Paul Bursik, Susan Hovdenes, Barry Nelson, Donna Sauvageau.
- Breckenridge** – Fawn Alstadt.
- Clay County/Barnesville/Hawley** – Ben Brunsvold, Merlin Melby, Beth Mooney.
- Clearwater County/Bagley** – John Chevalier.
- Crookston** – Frank Lindgren.
- Detroit Lakes** – Rhoda Hooper.
- Mahnomen** – Jim Kochmann.
- Mahnomen County** – Wally Eid.
- Moorhead** – Ron Bock, John Graves, Mark Hintermeyer, Cynthia Saar, 1 vacancy.
- Norman County/Ada** – Marvin Gunderson.
- Polk County/Climax/Fertile/Fosston/McIntosh** – Joan Dufault, Norman Ellingson, Jerry Jacobson.
- Wilkin County** – Bob Perry.
- Northern Lights Library Network** – Paul Bursik/Stan Iverson.

7:05 **7. VICE-PRESIDENT’S REPORT** – Eid.

- a. Administration of the Oath of Office: Brunsvold, Hintermeyer, Melby.
- b. Draft of 2008 Meeting Schedule.
Enclosed. (Gold)

Recommended Motion: Move to approve the 2008 Meeting Schedule as presented.

7:15 **8. ADJOURNMENT.**

MISCELLANEOUS INFORMATION ITEMS ENCLOSED:

- a. Public Information Office Monthly Report - August 2007 (Yellow).
- b. Misc. newspaper articles on LARL activities (Gray).
- c. List of Bills – August 2007 (Orchid).
- d. *Streaming News*, MN State Library Services Newsletter, Aug. 2007 (Celadon).
- e. 2007 Fall Branch/LINKS Schedule (Blue).
- f. Request for Reconsideration letter from Alison Ostgarden (Blue).

(over)

UPCOMING MEETINGS/EVENTS

September
Library Card Sign-Up Month

September 29 – October 6, 2007
Banned Books Week
Theme: "Treasure Your Freedom to Read"

September 29-30, 2007
Fall Book Sale
Moorhead Branch

Monday, Oct. 8, 2007
All LARL Branches, LINK Sites and the Regional Office will be CLOSED
Staff report to work for
All-Staff Day
9:00am-3:30pm
Courtyard by Marriott in Moorhead

Oct. 14-20, 2007
Teen Read Week 2007
Theme: "LOL @ your Library"

Thursday, Oct. 18, 2007
5:30 p.m.
Executive Board Meeting
Moorhead Branch

Sunday, Nov. 11, 2007
Veterans' Day
All LARL Branches, LINK Sites and the Regional Office will be CLOSED Sunday and Monday.

Nov. 12-18, 2007
Children's Book Week
Theme: Rise Up Reading!

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Thursday, Nov. 15, 2007
5:30 p.m.
Full Board Meeting (Elections)
Moorhead Branch

Thursday, Nov. 22, 2007
Thanksgiving Day
LARL Branches, LINK Sites, and the Regional Office CLOSED

Thursday, Dec. 20, 2007
5:30 p.m.
Executive Board Meeting
Moorhead Branch

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