

*The Mission of LARL is to link people and communities
to resources and experiences
for learning and enrichment.*

**LAKE AGASSIZ REGIONAL LIBRARY BOARD OF TRUSTEES
EXECUTIVE COMMITTEE MEETING**

**Thursday, December 20, 2007
5:30 p.m.
Meeting Place: Moorhead Branch**

EXECUTIVE COMMITTEE MEMBERS: Eid, Ellingson, Jacobson, Kochmann, Melby,
Perry (Chair), Saar.

Note: If you're unable to attend this meeting, please phone the toll-free number of LARL's Regional Office at 1-800-247-0449, ext. 120. Local Board Members may phone LARL's Regional Office at 233-3757, ext. 120.

AGENDA

**5:30 1. CALL TO ORDER – Perry
PUBLIC INPUT
APPROVAL OF AGENDA**

5:35 2. MINUTES OF THE OCTOBER 18, 2007 EXECUTIVE COMMITTEE MEETING.
Enclosed. (White)

Recommended Motion: Move to approve the October 18, 2007 Executive Committee Meeting minutes as presented.

5:40 3. FINANCIAL REPORT – Stroh
Enclosed. (Green)

5:50 4. DIRECTOR'S REPORT – Fredette
Enclosed. (Peach)

6:00 5. REPORT OF THE FINANCE COMMITTEE – Ellingson.

a. 2008 Designated Fund Balances.

Recommended Motion: Move to approve the 2008 Designated Fund Balances as reviewed and recommended by the Finance Committee.

(over)

- b. Regional Delivery Service Proposals.

Recommended Motion: Move to authorize the Regional Library Director to enter into a contract with vendor XXXX for regional delivery services.

- c. LSTA (Library Services & Technology Act) Grant Opportunities.

Recommended Motion: Move to authorize the Regional Library Director and staff to submit Letters of Intent and Grant Applications for grants to provide traveling game kits in the branches and/or laptops for the LINK Sites and branches.

- d. LARL/NWRL Contract.

Recommended Motion: Move to authorize the Regional Library Director to renew the contract with NWRL for shared automation services.

6:15 6. **PRESIDENT'S REPORT** – Perry

6:25 7. **OTHER**

6:30 8. **ADJOURNMENT**

ADDITIONAL INFORMATION ENCLOSED:

1. List of bills (Orchid)
2. Public Information Office Report - November 2007 (Yellow)
3. Misc. Newspaper Articles on LARL activities (Tan)
4. *Draft* MLA/MEMO Platform Planks 2008 (Shell)
5. November 2007 Circulation Statistics/Volunteer Hours (Gray)
6. Application for Highsmith Award for Innovation.

UPCOMING MEETINGS/EVENTS

Tuesday, January 1, 2008

New Year's Day

All LARL Branches, LINK Sites, and the Regional Office CLOSED.

January 7-March 14, 2008

Hot Reads for Cold Nights (winter reading program)
(continued)

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(tent.) January 10, 2008

5:30pm

Personnel Committee Meeting

Moorhead Branch

January 11-14, 2008

American Library Association Midwinter Meeting

Philadelphia, PA

Thursday, January 17, 2008

4:30 p.m. – **Finance Committee Meeting**

5:30 p.m. - **Full Board Meeting**

Moorhead Branch

Monday, January 21, 2008

Martin Luther King, Jr. Day

All LARL Branches, LINK Sites, and the Regional Office CLOSED.

January 23, 2008 (time/location not set)

Statewide Meeting on MOE/Minimum Level of Support.

Thursday, February 21, 2008

5:30 p.m.

Executive/Finance Committee Meeting

Moorhead Branch

Monday, February 18, 2008

Presidents' Day

All LARL Branches, LINK Sites, and the Regional Office CLOSED.

Saturday (10am-4pm) and Sunday (1-4pm)

March 8 & 9, 2008

LARL Used Book Sale

Moorhead Branch

Thursday, March 20, 2008

5:30 p.m.

Full Board Meeting (Audit Report)

Moorhead Branch

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