

*The Mission of LARL is to link people and communities
to resources and experiences
for learning and enrichment.*

**LARL BOARD OF TRUSTEES
FULL BOARD MEETING
MINUTES**

A meeting of the Lake Agassiz Regional Library Full Board was held on Thursday, September 20, 2007 at the Moorhead Library. Vice-President Eid called the meeting to order at 5:30 pm.

Board Members Present: Alstadt, Brunsvold, Bursik, Chevalier, Eid, Ellingson, Dufault, Graves, Gunderson, Hintermeyer, Hovdenes, Kochmann, Lindgren, Mooney, Nelson, Saar.

Board Members Absent: Bock, Hooper, Jacobson, Melby, Perry, Sauvegeau. One vacancy from City of Moorhead.

Others Present: Fredette, Stroh. LARL staff members Liz Lynch, Rose Montplaisir, Helen Goodin, and Jeanne Anderson were present during the update on Strategic Focus Areas and the report on results of the 2007 Summer Reading Program.

PUBLIC INPUT
None.

APPROVAL OF AGENDA.

(Ellingson/Chevalier) Moved to approve the agenda as presented. MCU

MINUTES OF THE MAY 17, 2007 FULL BOARD MEETING.

(Dufault/Saar) Moved to approve the Minutes of the June 21, 2007 Full Board Meeting as presented. MCU

FINANCIAL REPORT

In September LARL received the 2006 MOE catch up contribution from Becker County in the amount of \$21,248. We have also received the FY07 final payment and the first payment for the FY08 RLBSS Grant. Health insurance rate increase for 2008 will be 7%. The preliminary 2008 budget included funds for an estimated 10% increase.

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The FY07 Regional Library Basic System Support Grant period ended on June 30, 2007. The final report for this grant is now due to the State.

(Bursik/Chevalier) Moved to authorize the Regional Library Director and staff to submit the Report of Results Accomplished for the FY07 Regional Library Basic System Support (RLBSS) Grant. MCU

DIRECTOR'S REPORT

LARL's annual All Staff Day will be held at the Courtyard by Marriott in Moorhead on October 8th. Board members are invited to attend.

The 2008 Holidays and Closings schedule was presented to the Board for their approval.

(Lindgren/Nelson) Moved to approve the 2008 Holidays and Closings schedule as presented. MCU

LARL is already halfway through the second year of the three-year Strategic Plan. Four staff members (Connie Bensen - Crookston Hub Supervisor, Liz Lynch – Moorhead Public Services Supervisor, Rose Montplaisir – Public Information Officer, and Helen Goodin – Collection Development Librarian) have each taken a lead on one of the four Strategic Focus Areas to ensure LARL continues to move forward on the Strategic Plan. Each gave an update on their area. Connie Bensen was unable to attend so Fredette updated the Board on her area.

LARL's Youth Services Co-Coordinators, Liz Lynch, Moorhead Public Services Supervisor and Jeanne Anderson, Moorhead Library Associate II, discussed the results and success of the 2007 Summer Reading Program.

The Coordinating Team has reviewed the Unattended Children Policy and revised it so that the policy is separate from the procedure.

(Saar/Ellingson) Moved to approve the revised Unattended Children Policy as reviewed and recommended by the LARL Coordinating Team. MCU

Connie Bensen, Crookston Hub Supervisor, has requested and been granted, a leave of absence through the end of the year. Crookston Library Associate II, Sr. Eileen Beutel, will be filling in for Connie while she's on leave.

REPORT OF THE FINANCE COMMITTEE

The Mileage Allowance Policy has been revised to further clarify the policy.

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(Nelson/Mooney) Moved to approve the revised Mileage Allowance Policy as reviewed and recommended by the Finance Committee. MCU

An RFP was distributed seeking proposals for 2007-2009 audit services. The only proposal received was from EideBailly.

(Nelson/Alstadt) Moved to authorize the Regional Library Director and Finance Officer to enter into an agreement with EideBailly, LLC, for auditing services, 2007-2009, as reviewed and recommended by the Finance Committee. MCU

BOARD MEMBER REPORTS:

Becker County (Bursik, Hovdenes, Nelson, Sauvegeau-absent).

There is still talk about expanding the library. The county is looking at purchasing land across the street from the library for additional parking.

Breckenridge (Alstadt). LARL staff was recently in Breckenridge for the walk-about. The staff and customers are excited about the many changes that have been made.

Clay County (Brunsvold, Melby-absent, Mooney). The Hawley Branch Librarian, Verna, is on leave. Hawley received a new bike rack donated by the Jaycees.

Clearwater County (Chevalier). No report.

Crookston (Lindgren). No report.

Detroit Lakes (Hooper-absent). No report.

City of Mahnomen (Kochmann). No report.

Mahnomen County (Eid). No report.

Moorhead (Bock-absent, Graves, Hintermeyer, Saar, 1 vacancy). No decision has been made yet on a site for a new library.

Norman County/Ada (Gunderson). Library participation in Ada is up. Hendrum LINK is being well used.

Polk County (Dufault, Ellingson, Jacobson-absent). Fosston is busy and McIntosh usage is up.

Wilkin County (Perry-absent). No report.

Northern Lights Library Network (Bursik). No report.

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VICE-PRESIDENT'S REPORT

Vice-President Eid administered the Oath of Office to Brunsvold and Hintermeyer.

A draft of the 2008 LARL Board Meeting Schedule has been prepared.

**(Chevalier/Brunsvold) Moved to approve the 2008 Meeting Schedule as presented.
MCU**

The meeting adjourned at 7:04 p.m.

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