

*The Mission of LARL is to link people and communities
to resources and experiences
for learning and enrichment.*

**LARL BOARD OF TRUSTEES
FULL BOARD MEETING**

Date: **Thursday, January 17, 2008**

Time: **5:30 p.m.**

Location: **Moorhead Branch**

NOTE: If you're unable to attend this meeting, please phone the toll-free number of LARL's Regional Office at 1-800-247-0449, ext. 120, or locally at (218) 233-3757, ext. 120.

AGENDA

5:30 **1. CALL TO ORDER** – President Perry
PUBLIC INPUT
APPROVAL OF AGENDA

5:35 **2. MINUTES OF THE NOVEMBER 15, 2007 FULL BOARD MEETING.**
Enclosed. (white)

Recommended Motion: Move to approve the November 15, 2007 Full Board Meeting Minutes as presented.

5:40 **3. ZOOM TEXT PRESENTATION** – Nicole Dobmeier, Library Associate, Moorhead Branch

6:00 **4. FINANCIAL REPORT** - Stroh
Enclosed. (Green)

6:10 **5. REPORT OF THE FINANCE COMMITTEE** – Bursik

a. Designated Fund Transfer

Recommended Motion: Move to approve the amended 2008 Designated Funds as recommended by the Finance Committee, which reduces the designation for the Lake Agassiz Regional Library/Northwest Regional Library Joint Automation Project by \$18,574 to a balance of \$61,595.

b. 2008 FINAL BUDGET
Draft enclosed. (Ice Blue)

Recommended Motion: Move to approve the 2008 Budget as reviewed and recommended by the Finance Committee.

(over)

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6:25 **6. DIRECTOR'S REPORT** - Fredette
Enclosed. (Peach)

- a. 23 Things On a Stick Program.
Enclosed. (Buff)
- b. Resolution in Support of LGA/CPA, adopted by the LARL Executive Board, Dec. 2007
Enclosed. (Cosmic Orange).
- c. LINK Site Study.

Recommended Motion: Move to take a one-year (2008) hiatus on opening new LINK Sites. During that timeframe, all Sites will be evaluated according to an established set of benchmarks. Potential new sites will be researched and evaluated according to similar criteria.

6:40 **7. REPORT OF THE PERSONNEL COMMITTEE** - Jacobson

REVISED POLICIES:

Smoking and Tobacco Free Policy (Gray)
Employee Technology Policy (*White*)

Recommended Motion: Move to approve the revised Smoking and Tobacco Free Policy and the revised Employee Technology as reviewed and recommended by the Personnel Committee.

NEW POLICIES:

Personal Use of Library Equipment Policy (Blue)
Employment References Requests or Letter of Recommendation for Former and Current Employees Policy (Pink)
Policy for Public Interaction with LARL's Online Communication Tools.(Yellow)

Recommended Motion: Move to approve the Personal Use of Library Equipment, Employment References Requests or Letter of Recommendation for Former and Current Employees Policy, and the Policy for Public Interaction with LARL's Online Communication Tools as reviewed and recommended by the Personnel Committee.

7:00 **8. BOARD MEMBER REPORTS:**

Becker County – Paul Bursik, Susan Hovdenes, Barry Nelson, Donna Sauvageau
Breckenridge – Fawn Alstadt
Clay County/Barnesville/Hawley – Ben Brunsvold, Beth Mooney, 1 opening
Clearwater County/Bagley – John Chevalier

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Crookston – Frank Lindgren

Detroit Lakes – Rhoda Hooper

Mahnomen – Jim Kochmann

Mahnomen County – Wally Eid

Moorhead – Ron Bock, John Graves, Mark Hintermeyer, Cynthia Saar, 1 opening

Norman County/Ada – Marvin Gunderson

Polk County/Climax/Fertile/Fosston/McIntosh – Joan Dufault, Jerry Jacobson,
1 opening

Wilkin County – Bob Perry

Northern Lights Library Network – Bursik/Iverson

7:20 **9. PRESIDENT'S REPORT** – Perry

- a. 2008 Board appointments/committees.
Enclosed. (Aqua)

7:25 **10. OTHER**

7:30 **11. ADJOURNMENT**

MISCELLANEOUS INFORMATION ITEMS ENCLOSED:

- a. *As Internet use grows, libraries still matter* article (Salmon)
- b. LARL Director Priorities for 2008 (Gold).
- c. Misc. newspaper articles on LARL activities (Gray)
- d. PIO Monthly Report, December 2007 (Yellow)
- e. Circulation Statistics/Volunteer Hours, December 2007 (Thyme)
- f. Library Materials Added by Technical Services Staff, 2007 (Rose)
- g. List of Bills – December 2007 (Orchid)

UPCOMING MEETINGS/EVENTS

Monday, January 21, 2008

Martin Luther King, Jr. Day

All LARL Branches, LINK Sites, and the Regional Office closed.

Wednesday, January 23, 2008

10:00am-3:00pm

Statewide Meeting on MOE/Minimum Level of Support

(new) Hardwood Creek Library, Forest Lake . MN

(over)

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Monday, February 18, 2008

Presidents' Day

All LARL Branches, LINK Sites, and the Regional Office closed.

Thursday, February 21, 2008

5:30 p.m.

Executive/Finance Committee Meeting

Moorhead Branch

Saturday & Sunday, March 8 & 9, 2008

LARL Spring Book Sale

Moorhead Branch

Thursday, March 20, 2008

5:30 p.m.

Full Board Meeting (Audit Report)

Moorhead Branch

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