

*The Mission of Lake Agassiz Regional Library
is to share resources
in order to provide access to quality library services
that meet lifelong learning needs,
and enrich the lives of those we serve.*

**LARL BOARD OF TRUSTEES
FULL BOARD MEETING
MINUTES**

A meeting of the Lake Agassiz Regional Library Full Board was held on Thursday, January 20, 2005 at the Moorhead Branch. President Waller called the meeting to order at 5:45 p.m.

Board Members Present: Ellingson, Gunaratne, Gunderson, Iverson, Kolke, Jacobson, Melby, Saar, Swanson, Waller, Winterfeldt-Shanks.

Board Members Absent: Conzemius, Dufault, Eid, Hooper, Hovdenes, Kochmann, Larson, Lindgren, R. Olson, Perry, Sauvegeau, Winterfeldt-Shanks.

Others Present: Fredette, Stroh. Sharon Douglas (Automation/Technical Services Supervisor) was present during the status report and discussion on the new library automation system.

PUBLIC INPUT.

None.

APPROVAL OF AGENDA.

Due to lack of quorum, the agenda can not be approved.

WELCOME TO NEW LARL TRUSTEES

Frank Lindgren (Crookston) was unable to attend the meeting. President Waller welcomed Marvin Gunderson (Norman County) to the LARL Board.

MINUTES OF THE SEPTEMBER 16, 2004 FULL BOARD MEETING.

Due to lack of quorum, the minutes of the September 16, 2004 Full Board Meeting can not be approved.

FINANCIAL REPORT – Stroh.

It is important to note that the December 31, 2004 financial statements in the Board packets are not audited; and therefore, there will be some changes to them as year end adjustments are made.

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They do, however, give a good idea of the financial status of LARL as of the end of the year.

We have received all payments from our signatories and our Total General Fund Revenue is at 102.3% for the year. Personnel Expenses are slightly under budget due to openings in a few key positions at the Regional Office. Although certain line items were over budget, the Total Other Operating Expenses is under budget at only 90.24%. We have received payments for all our LSTA grants except for the SENIORS Grant. Because we had an extension until December on that report, we will not receive that payment until 2005.

DIRECTOR’S REPORT.

Sharon Douglas (Automation/Technical Services Supervisor) was present to give an update on the new automation system. The migration, training, and implementation of the new system was discussed along with a brief overview of some of the other Innovative features or modules that are being explored. (i.e., Consortium Management, telephone notification, homebound, self-checkout, etc.).

LARL is hosting the quarterly CRPLSA meeting next week. State Librarian Suzanne Miller will be coming early for the meeting and LARL will host a reception in her honor on Tuesday evening, January 25th. The Round II LINK sites are getting ready to open and will have ‘soft’ openings the end of January/beginning of February with the Grand Openings scheduled for the end of February/beginning of March. Library Legislative Day is coming up in late February. Board members are encouraged to attend.

2005 FINAL BUDGET

The 2005 Final Budget was presented by Stroh to the Finance Committee who moved to recommend it as presented to the Full Board for approval. The 2005 Final Budget is \$38,150 below the Preliminary Budget but is still an increase over the 2004 Budget and includes a budget shortfall of \$244,642 which will reduce our operating reserves.

Confirmations have been received by all twelve Signatories concerning their LARL budget contributions for 2005. All have budgeted for what we requested with the exception of the City of Moorhead and Becker County who have budgeted in excess of our request.

BOARD MEMBER REPORTS:

Becker County. (B-Nelson – absent, Hovdenes - absent, Kolke, Sauvegeau-absent).
None.

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Breckenridge. (Conzemi-us-absent).

None.

Clay County. (Melby, R. Olson-absent, Waller).

None.

Clearwater County. (Larson-absent).

None.

Crookston. (Lindgren-absent).

None.

Detroit Lakes. (Hooper-absent).

None.

City of Mahanomen. (Kochmann-absent).

None.

Mahanomen County. (Eid-absent).

None.

Moorhead (Gunaratne, Iverson, Saar, Swanson, Winterfeldt-Shanks).

The City Manager of Moorhead was at the last library meeting discussing the possibility of a bond referendum to expand the Moorhead Library. The Friends of the Moorhead Library group is being rejuvenated.

Norman County (Gunderson).

None.

Polk County (Dufault-absent, Ellingson, Jacobson).

Ellingson recently visited the McIntosh Library and reported that it is the center of the town.

Wilkin County. (Perry-absent).

None.

PRESIDENT'S REPORT.

Board members are invited to attend the reception to be held on Tuesday for the State Librarian. The new committee assignments for 2005 were included in the Board packets. Due to a lack of quorum, we were unable to approve the 2005 Final Budget. A special meeting of the Executive Committee will be held after the reception for the State Librarian on January 25, 2005 at the Regional Office to approve the 2005 Final Budget.

The meeting adjourned at 7:25 p.m.

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