

*The Mission of Lake Agassiz Regional Library  
is to share resources  
in order to provide access to quality library services  
that meet lifelong needs,  
and enrich the lives of those we serve.*

**LARL BOARD OF TRUSTEES  
EXECUTIVE COMMITTEE MEETING  
MINUTES**

**A meeting of the Lake Agassiz Regional Library Executive Committee was held on Thursday, July 21, 2005 at the Moorhead Branch. Vice-President Perry called the meeting to order at 5:30 p.m.**

**Executive Committee Members Present:** Eid, Ellingson, Melby, Perry, Waller.

**Executive Committee Members Absent:** Iverson, Swanson.

**Others Present:** Fredette, Stroh.

**PUBLIC INPUT.** None.

**APPROVAL OF AGENDA/MINUTES**

**(Ellingson/Melby) Moved to approve the Agenda as presented. MCU.**

**(Melby/Eid) Moved to approve the Minutes of the April 21, 2005 Executive/Finance Committee meeting as presented. MCU.**

**FINANCIAL REPORT**

As of June 30<sup>th</sup> we are 50% through the fiscal year. We have received a payment on the RLBS Grant and have received all 2<sup>nd</sup> quarter signatory payments. Total General Fund Revenue is at 40.09%. Staff mileage is slightly high as many new and existing Regional Office staff have been visiting all the branches throughout the region. Total General Fund Expenditures are at 47.32%. We have also received a payment on the Regional Library Telecom Aid grant.

The Final Report and Documentation of Actual Expenses for FY 2005 Regional Library Telecommunications Aid (RLTA) is due to the State by August 15<sup>th</sup>.

**(Melby/Eid) Moved to authorize the Regional Library Director and Business Office to submit the Final Report and documentation of actual expenses for FY 2005 Regional Library Telecommunications Aid. MCU**

(over)

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Applications for the FY 2006 Regional Library Telecommunications Aid Grant are due to the state by August 15<sup>th</sup>.

**(Eid/Ellingson) Moved to authorize the Regional Library Director and the Business Office to submit an application for FY 2006 Regional Library Telecommunications Aid to fund access line maintenance and leases required to maintain connectivity for existing branch library sites. MCU**

### DIRECTOR'S REPORT

The mobile library has been sold for \$15,000 to the White Earth Indian Reservation Child Care program to be used for outreach. The NLLN has pledged \$5,000 a year for 3 years to help purchase materials for their program.

With the help of Charlotte Cox (prior LARL Volunteer Coordinator), we have put together a program on the LINK sites which has been approved by the Minnesota Library Association (MLA) to be presented at the September conference. Also, *Library Journal* has accepted an article we submitted on the LINK sites. The article is expected to run in the September 15<sup>th</sup> issue.

We will be holding a meeting in Mahanomen on August 19<sup>th</sup> for all 8 LINK Site Coordinators. This is an opportunity for all eight people to meet each other and share ideas along with providing some additional training.

A Strategic Planning Meeting for Board, Coordinating Team, and Branch Librarians is tentatively set for Saturday October 22, 2005. It was discussed whether or not it was possible to move the October 20, 2005 Executive Committee Meeting to that Saturday and change it to a Full Board Meeting. The Full Board will be polled at the September meeting to determine a meeting date for strategic planning.

The current Internet Use Policy needs to be revised to correct the listed age for requesting unfiltered internet access. The current policy states those 18 and older can request unfiltered internet access, but by law it is actually 17 and older. This new draft also combines the Internet Policy and the Computer Use Policy.

**(Waller/Melby) Moved to recommend to the Full Board approval of the revised Internet and Computer Use Policy as presented. MCU.**

### PRESIDENT'S REPORT

None.

The meeting adjourned at 6:20 p.m.

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