

*The Mission of LARL  
is to link people and communities  
to resources and experiences  
for learning and enrichment.*

**LARL BOARD OF TRUSTEES  
FULL BOARD MEETING  
MINUTES**

**A meeting of the Lake Agassiz Regional Library Full Board was held on Thursday, May 15, 2008 at the Moorhead Library. President Perry called the meeting to order at 5:30 pm.**

**Board Members Present:** Alstadt, Bursik, Chevalier, Dufault, Eid, Graves, Gunderson, Kochmann, Lindgren, Mooney, Perry, Sauvegeau, Tweten.

**Board Members Absent:** Bock, Brunsvold, Hintermeyer, Hooper, Hovdenes, Jacobson, Klinnert, Nelson, Saar. One vacancy from Clay County.

**Others Present:** Fredette, Stroh. Brian Stavenger, Senior Associate at Eide Bailly LLP, was present during the audit report presentation. Helen Goodin, Collection Development Librarian, was present for the on-line newsletters presentation.

**PUBLIC INPUT**  
None.

**APPROVAL OF AGENDA.**

**(Eid/Bursik) Moved to approve the agenda as presented. MCU**

**WELCOME NEW LARL TRUSTEES**

Kim Tweten, new LARL Trustee from Polk County was introduced to the Board. Cory Klinnert, new LARL Trustee from the City of Moorhead, was not present.

**MINUTES OF THE MARCH 20, 2008 FULL BOARD MEETING.**

**(Alstadt/Lindgren) Moved to approve the Minutes of the March 20, 2008 Full Board Meeting as presented. MCU**

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### **2007 AUDIT REPORT**

Brian Stavenger, Senior Associate at Eide Bailly LLP, was present to discuss LARL's 2007 audit report. LARL received a clean unqualified opinion on the financial statements. Fredette recognized Stroh for outstanding financial management all year long. The Director and the Finance Committee recently received the most complete accounting of LARL's financial situation Fredette has seen in her ten years with LARL.

### **FINANCIAL REPORT**

The second draft of the 2009 Preliminary Budget was presented to the Board. This was reviewed by the Finance Committee in April and will be reviewed again by the Full Board in June.

Enclosed with the Board packets was an Annual Report Summary, which is a compilation and analysis of some of the information from Annual Reports over the last several years.

### **DIRECTOR'S REPORT**

LARL has received a \$10,000 Library Services & Technology Act (federal) grant for a pilot project to test the use of public laptops and printers in three of our LINK Sites. The grant will run July 1, 2008 through June 30, 2009.

LARL's current Strategic Plan ends in 2008 and the process for developing a new plan for the next three years has begun.

The LINK Site evaluation is under way with LINK Site "report cards" now being compiled. This will help to determine any sites or areas that need improvement.

### **TWO APPOINTMENTS TO THE NORTHERN LIGHTS LIBRARY NETWORK GOVERNING BOARD**

**(Sauvegeau/Graves) Moved to re-appoint Paul Bursik and Stan Iverson to second 2-year terms, July 2008-June 2010, representing LARL on the Northern Lights Library Network Board. MCU**

### **BOARD MEMBER REPORTS:**

**Becker County** (Bursik, Hovdenes-absent, Nelson-absent, Sauvegeau).

Self-Check is going well and Amnesty Month was a success. The Friends are having a used cookbook sale this week.

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**Breckenridge** (Alstadt).

Will have at least 4 presenters coming in for Summer Reading programs. The new computers are well liked.

**Clay County** (Brunsvold-absent, Mooney, 1 vacancy).

Looking forward to the Summer Reading Program.

**Clearwater County** (Chevalier).

No report.

**Crookston** (Lindgren).

Sr. Eileen Beutel has been named the new Crookston Hub Supervisor.

**Detroit Lakes** (Hooper-absent).

No report.

**City of Mahanomen** (Kochmann).

The City Council has approved new lighting for the library.

**Mahanomen County** (Eid).

No report.

**Moorhead** (Bock-absent, Graves, Hintermeyer-absent, Klinnert-absent, Saar-absent).

The Friends used book sale netted over \$2,600. A new building is still being discussed.

**Norman County/Ada** (Gunderson).

No report.

**Polk County** (Dufault, Jacobson-absent, Tweten).

The Festival of Tables event raised \$2,500. Self-Check is going well but staff needs to look up account numbers for those who forget to bring their card.

**Wilkin County** (Perry).

No report.

**Northern Lights Library Network** (Bursik).

NLLN has received more than 50 scholarship applications for events such as Spotlight on Books and the PLA Conference. Storms impacted the Spotlight on Books conference and the annual meeting. The North Star Library Consortium has received a \$142,000 grant and will be adding 75 to 100 more libraries.

**ONLINE COMPUTER PRESENTATIONS/INSTRUCTIONS**

At this time, Board members moved upstairs to the computer lab in the Moorhead Library.

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Helen Goodin, Collection Development Librarian, gave a presentation on the new on-line newsletter service (BookLetters) that allows customers to view or subscribe to newsletters full of information, reviews, and suggestions on many genres of books including fiction best sellers, mystery, non-fiction best sellers, etc.

Stroh walked Board members through the process of logging on to the LARL Staff Intranet. Access to this allows Board members to view on-line all policies and procedures, the bi-weekly staff newsletter, and other information such as the LARL agreement and current Union agreement.

**PRESIDENT'S REPORT**

None.

The meeting adjourned at 6:55 p.m.

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